



## **DHS-FAMILY PROTECTION SPECIALIST, ADVANCED**

### **CHARACTERISTICS OF WORK:**

This is professional level social work encompassing services designed to strengthen, rehabilitate and preserve families and provide protection and care for children and/or vulnerable adults in need of supplementary or substitute care, or provide full-time intake services. Incumbents evaluate the social needs of adults and children, develop a plan directed toward the solution of individual and family problems, and provide protective and placement services for homeless, dependent, or neglected children. Work includes developing and utilizing all agency and community resources which will carry out the above objectives. Work is performed under the supervision of an administrative superior, and close supervision is received in the form of review of case work plans, recorded narratives, and frequent case work conferences. Incumbents remain on-call on a 24-hour basis and may be expected to intervene and/or assist law enforcement in volatile situations involving removing at-risk children/vulnerable adults from abusive parents or guardians.

### **MINIMUM QUALIFICATIONS:**

These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to the State Personnel Board in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

### **EXPERIENCE/EDUCATIONAL REQUIREMENTS:**

#### **Experience:**

Four (4) years of directly related experience.

**AND**

Must be licensed to practice Bachelor's Level social work (LSW or above) in the State of Mississippi.

#### **Documentation Required:**

Applicant must attach a copy of his/her current wallet-size social Worker License. Incumbent must possess a valid driver's license and proof of insurance which will be verified by the hiring agency.

### **EXAMPLES OF WORK:**

**Examples of work performed in this classification include, but are not limited to, the following:**

Interviews clients in reference to adult/child abuse referrals made by the general public.

Conducts routine and special investigations.

Supervises foster children/homes

Makes referrals to other community/agency resources for clients as necessary.

Provides counseling services to children and parents/caregivers.

Provides client transportation as needed.

May recruit, inspect, and grant licensure to potential residences to be used as foster homes; performs group training of foster homes.

Intakes referral information from clients/general public.

Prepares and presents cases to the youth court.

May supervise, monitor, and provide support of services to clients.

Makes presentations to the community and participates in community awareness programs.

Answers telephone requests and initial personal contact with clients.

Assists other office personnel as needed.

Performs related or similar duties as required or assigned.

**INTERVIEW REQUIREMENTS:**

Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.